



## General Senate Meeting

Minutes: April 13, 2022

LSC 230/TEAMS

1:30 – 2:30 PM

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- ◆ Call to order – President – 1:31P
  
  - ◆ Reading & Approval of Minutes – Secretary, no updates. Motion to approve- Justin Ball, Second- Kristina Grimes. Approved.
  - ◆ Treasurer’s Report - \$816.98 in O&M, 1632.44 in PDC will be moving to O&M to help cover staff appreciation event and retreat 5,320.89 in Friend’s Of. Motion to approve- Shelly Nettuno, Second- Ashley Pickett. Approved
  - ◆ President’s Report
    - Administrative Leave for Wellness appointment: process has been updated, no employee will be sharing information to supervisor, will only go to HR/PR. Will send steps to Staff Senate.
    - Food options for extended breaks for staff/students: They closed during pandemic, they had not reassessed since coming back, they will be meeting to rectify.
  
  - ◆ Committee Chairs Reports
    - News & Networking
      - Social Media is growing still
      - Instagram linktree created with link to useful pages like reporting a concern, the Staff Senate Webpage. Its being utilized
      - Stephanie Knific was awarded Spotlight on Staff last month
      - Pam Thaler in COBA to be awarded as next Spotlight on Staff
      - Mass email on April 15<sup>th</sup> and 28<sup>th</sup> for Nominations & Elections to go out
    - Nominations & Elections (See New Business)
    - Special Events
      - Next event – summer staff appreciation event- meeting 4/13 with President’s Office to start planning with committee to meet next week.
    - Staff Development
      - PDC went well overall, slightly lower attendance then in past, but good for first face-to-face since height of pandemic
      - Thank you to all attending and helping out
    - Staff Affairs
      - 20 new hires, 8 transfers/promotions, 1 student to staff hire.
  
  - ◆ Old Business: Updates, Discussion/Action Items
    - Staff Event after PDC on March 15<sup>th</sup> Recap
      - Thank you to all who came. Good time.
      - Will try to continue to do every year after PDC.

- ◆ New Business: Updates, Discussion/Action Items
  - Nominations & Elections for open E-Board Positions
    - Email to go out on 15<sup>th</sup> reminder on the 28<sup>th</sup>.
    - Ballot to go out in May after nominations close.
    - Adding Special Events Co-Chair to list of open positions; Amanda Johnson nominated by Tiffany Driver. Co-Chair to be selected after nominations/elections.
    - Staff Development Chair/Co Chair: Ashley Pickett, Brandy Bishop; none opposed
    - President-Elect: Stacie Szaal. – none opposed
    - Treasurer: Natalie Maness and Katie Gense.
      - Natalie withdraws nomination.
      - Katie Gense elected Treasurer
  - Staff Senate Retreat: Tentative Date- July General Meeting (July 13<sup>th</sup>)
  - N. Vasquez- asked about major communications being sent out to Spanish speakers- Benji to talk to President White about this.
  - Andrea; call Michelle to see if they are interested in a donation option for Cap and Gown at Tripod.
  - Annual Department Inventory for Facilities Space planning is due April 30<sup>th</sup>
  
- ◆ Upcoming Events
  - Staff Senate General Meeting
    - May 11, 2022 at 1:30 – 2:30 PM
      - LSC 230/TEAMS
  
- ◆ Adjournment 2:00P